

VALOREE ALTHOFF, MHA, BSDH, PRP, CP

5 Road 3779 * Farmington, New Mexico 87401 * Telephone: (505) 360-5999 * e-mail: erolav@hotmail.com

CREDENTIALS

PROFESSIONAL REGISTERED PARLIAMENTARIAN – highest credential offered by the National Association of Parliamentarians
CERTIFIED PARLIAMENTARIAN – credential offered by the American Institute of Parliamentarians

EXPERIENCE

- National Association of Parliamentarians, September 2010 – present
 - District Six Director, 2016-2017
 - NAP Professional Development Committee 2017-present
 - NAP Trainer; 2018-present
 - NAP Association Relations Committee 2017-present
 - NAP Biennial Convention Assistant Workshop Coordinator for 2019
 - President, New Mexico State Association of Parliamentarians, April 2015-present (three terms)
 - Vice-President, New Mexico State Association of Parliamentarians, September 2013-April 2015
 - Historian, New Mexico State Association of Parliamentarians, April 2010-September 2013 (2 terms)
 - Articles published in the *National Parliamentarian*
 - Leadership Conference workshop at NAP NTC 2018 “The Master Calendar Resource”
- American Institute of Parliamentarians, 2016-present
 - AIP Board of Directors, Director 2019-2020
 - Editor of the *Communicator* 6/2019-present
 - 2019 East Coast Practicum Curriculum Director
 - 2016 AIP Convention Coordinator
 - Site selection committee for 2018 convention
- American Dental Hygienists’ Association, member 2004-present
 - District Nine Trustee, 2013-2017
 - Finance Committee 2014-2017
 - Board Advisor to Council on Policy and Bylaws 2014-2016
 - Council on Member Services 2010-2013
 - Delegate 2007-2013
- New Mexico Dental Hygienists Association, member 2004-present
 - President-elect 2018-2019
 - Parliamentarian consultant 2012-present
 - Immediate Past-president 2012-2013; President 2011-2012; Vice-president 2010-2011
- Organizations served include: Professional and medical organizations, local and state boards, tribal organizations, PTA.

SKILLS

- Strategic planning, budgeting/fundraising, conflict management, organization and administration, public speaking.

SEMINARS TAUGHT

- Multiple days course on Robert’s Rules of Order Basics; membership exam could be given at the end
- Basic and Intermediate Parliamentary Course sponsored by the San Juan College Community Learning Center (3 semesters)
- Handling Motions and Amendments
- Using the Agenda to Your Advantage
- The Chair is in Doubt: Voting tips and tools
- The President: The ~~Most~~ Least Powerful in the Room
- The Opportunity in a _____

EDUCATION

University of New Mexico

Masters in Health Administration – May 2018

Student Association of Healthcare Executives Treasurer 2016-2017

Admitted into Phi Alpha Alpha and Golden Key honor society

University of New Mexico Bachelors of Science in Dental Hygiene – May 2004

Mortar Board honor society 2002-2004